

# Equity & Access Grant Program

## Public Participation Grant Account Application Coversheet



California Public  
Utilities Commission

### **Please download this form before filling out.**

Before completing this form, refer to the Public Participation Grant Application Coversheet Instructions for more details on each section below.

For your application to be considered complete and eligible for award, proof of eligibility, proof of participation, Time Sheet, and a Travel Expense Claim Form STD 262A (if applicable) must be attached to this application coversheet. Consult the Equity and Access Grant Program Guidelines on the CPUC website for more information at: [www.cpuc.ca.gov/capacitygrants](http://www.cpuc.ca.gov/capacitygrants)

**Type of Organization:**  Type 1: 501(C)(3)  Type 2: Tribe  Type 3: Tribal Entity

#### **Requested Grant Amount:**

*Refer to Application Instructions on how to calculate this amount.*

#### **Eligible CPUC Activity:**

- Advisory Board Member  Focus Group Participant  En Banc Speaker/Panelist  
 Panelist  Featured Speaker/Panelist  Working Group Panelist  
 Other CPUC-Invited Activity:

#### **Contact Information:**

First and Last Name:

Title:

Organization Name:

Employer Identification Number:

Phone Number:

Email:

Physical Address:

Mailing Address:  
*If different from above*

Website:

#### **Evaluation Questions:**

Complete the sections below by selecting one checkbox for each question or providing a narrative explanation for each prompt.

5A. Has your organization previously applied for a CPUC Public Participation Grant?  Yes  No

5B. If yes, was your organization awarded a CPUC Public Participation Grant?  Yes  No  N/A

5C. What has been your organization's level of engagement\* with the CPUC in the last 24 months?

- 0 interactions  1-5 interactions  6-10 interactions  11+ interactions

*\*Level of engagement is defined by any interaction with the CPUC, including participating in CPUC public events, providing comments on CPUC proceedings, applying for CPUC programs, contacting the CPUC with questions or concerns, and other interactions.*

*continued*

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5D. Has your organization applied for Intervenor Compensation and is awaiting a decision on your claim for activities covered under this grant request?\*

Yes  No

*\*Organizations who are granted Intervenor Compensation for previous work that was performed as part of a Public Participation grant may have their grant reduced by the amount of funding granted through the Intervenor Compensation program up to the full amount of the grant at the CPUC's discretion.*

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5E. Please describe the community that the applying organization serves, including specific demographics. If additional space is needed, please attach a supplemental sheet with the response to this question.

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5F. What information or experience obtained from the eligible activity you are applying for under the Public Participation Grant Account will be most valuable to the community(s) your organization serves? If additional space is needed, please attach a supplemental sheet with the response to this question.

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5G. How likely is your organization to participate in future Public Participation Grant Account eligible activities?

Very Likely  Somewhat Likely  Not Very Likely

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**Attestation:**

By signing below, I attest to that the organization I am applying on behalf of has not been previously awarded funds from the CPUC Public Participation Grant Account totaling \$15,000.

In addition, my organization will not receive funding from other sources for the same activities covered under this grant request.

I hereby attest that all information provided in this grant application is true, accurate and complete to the best of my knowledge and belief. I further acknowledge that any misrepresentations or false statements may result in immediate exclusion from participating in the grant program.

Signed:

Name (Print):

Date:

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For electronic applications, please email completed forms, proof of eligibility, proof of participation, and travel reimbursement form STD 262A (if applicable) and relevant travel expense receipts to [capacitygrants@cpuc.ca.gov](mailto:capacitygrants@cpuc.ca.gov) and include "Public Participation Grant" in the subject line.

For paper applications, please mail completed forms and required documents to:

Business and Community Outreach  
Attn: E&A Grant Program  
California Public Utilities Commission  
505 Van Ness Ave.  
San Francisco, CA 94102

**Note: The Public Participation Grant Time Sheet is on the following page.**

continued

Public Participation Time Sheet (include with your application—please see action key below)					
Event/Meeting	Action	Date	Hours	Rate \$	Total
Ex. LifeLine Implementation Working Group	Meeting Prep	8/9/23	2	150	\$300
				150	
				150	
				150	
				150	
				150	
				150	
				150	
				<b>Subtotal:</b>	

Travel Expenses (Complete Form 262A)				
Event/Meeting Travel		Date	Claim Total (Form 262A)	Total
Ex. LifeLine Implementation Working Group		8/9/23	\$375	\$375
Please use the space below to describe the meeting preparation and follow-up activities stated in this Time Sheet. Ex. "Reviewed agenda and read staff reports" or "developed and prepared slide presentation for broadband workshop."			<b>Subtotal:</b>	
			<b>TOTAL REQUEST:</b>	

**By submitting this Time Sheet, I hereby attest that all hours claimed in this Time Sheet are true and correct; any inconsistencies will be subject to review, and if found that claimed hours are misleading, I understand the risk of exclusion from further participation in the grant program.**

**Action Key:**

**Meeting Time:** Time spent at a scheduled meeting and/or event.

**Meeting Preparation:** Time spent researching, reading staff reports, reviewing meeting agendas, preparing a presentation, and coordinating with others, including staff, on meeting participation.

**Post Meeting Follow-up:** Time spent reviewing any meeting action items, reviewing meeting notes, receiving clarification from staff on an issue, meeting teardown and clean-up if host of a meeting, staying after to answer audience questions if served as a speaker/panelist.

Please contact grant staff at [capacitygrants@cpuc.ca.gov](mailto:capacitygrants@cpuc.ca.gov) with questions regarding this Time Sheet.