

PUBLIC UTILITIES COMMISSION

505 VAN NESS AVENUE
SAN FRANCISCO, CA 94102-3298



January 5, 2024

To: All California Telephone Corporations

Subject: Reminder Notice for Annual Reporting Requirements

The California Public Utilities Commission (CPUC or Commission) Communications Division (CD) is sending this letter to all telephone corporations as a reminder of its obligation to submit the following annual reporting requirements:

Annual Reporting Requirement	Authorization	Due Date
Annual Tariff/ Detariffed Certification*	Public Utilities Code Section 489(a)	February 15, 2024
Annual Performance Bond	Decision (D.)13-05-035; or D.10-09-017/D.11-09-026	March 31, 2024
Annual Reports on Operations and Financials for Calendar Year 2023	General Order 104-A	March 31, 2024
Annual Affiliate Transaction Report for Calendar Year 2023*	D.93-02-019	May 1, 2024

*CPUC Report Templates are available

The applicability of the reporting requirements depends on the operating authority granted to the telephone corporation (carrier). **Refer to Attachment A of this letter for information, applicability and filing instructions for each reporting requirement listed above.** Additional information regarding general reporting requirements is available at <https://www.cpuc.ca.gov/industries-and-topics/internet-and-phone/carrier-reporting-requirements>. **FILE ELECTRONICALLY UNLESS REQUESTED BY STAFF TO FILE A HARD COPY.**

To ensure that CPUC has updated information for the carrier's primary regulatory contact and official customer complaints contact, **login to the Telecommunications & User Fee Filing System (TUFFS) portal, review and validate the carrier contact information on or before June 1, 2024.**¹ The carrier contact information must be updated in the Commission's TUFFS portal within 30 days of any change. Additional information to access TUFFS is available at: <https://www.cpuc.ca.gov/industries-and-topics/internet-and-phone/telecommunications-surcharges-and-user-fees>.

Failure to comply with CPUC rules and requirements may subject the telephone corporation to Commission enforcement actions and/or financial penalties including but not limited to issuance of a citation pursuant to Resolution T-17601² and/or revocation of operating authority. Additional information related to CD Citations is available at <https://www.cpuc.ca.gov/industries-and-topics/internet-and-phone/cd-citation-program-for-service-providers>. For questions, send an email to CDcompliance@cpuc.ca.gov.

Sincerely,

/s/ Risa Hernandez
Risa Hernandez, Program Manager
Communications Division

Enclosure: Attachment A - Annual Reporting Requirements for Telephone Corporations

¹ <https://tuffs.cpuc.ca.gov/s/login/?ec=302&startURL=%2Fs%2F>

² <http://docs.cpuc.ca.gov/publisheddocs/published/g000/m216/k795/216795045.pdf>

ATTACHMENT A

ANNUAL REPORTING REQUIREMENTS FOR TELEPHONE CORPORATIONS

To help determine the type(s) of operating authority granted to the telephone corporation, use the CPUC Utility Contact System Search available at <https://apps.cpuc.ca.gov/apex/f?p=102:1:8178557212940>

1) ANNUAL TARIFF FILING OR ANNUAL DETARIFFED CERTIFICATION (DUE FEBRUARY 15, 2024)

Pursuant to Public Utilities (Pub. Util.) Code Section 489(a), all telephone corporations are required to file its Tariffs with the Commission. To facilitate this requirement, all utilities subject to this annual requirement must complete the [Annual Tariff Filing/Detariffed Certification Form with instructions](#). The Tariff filing requirement is not applicable to Wireless Identification Registration (WIR) holders and to Interconnected Voice over Internet Protocol (VoIP) service providers³ under informal registration pursuant to Pub. Util. Code § 285.

Submit electronically via email to CDCompliance@cpuc.ca.gov. **FILE ELECTRONICALLY UNLESS REQUESTED BY STAFF TO FILE A HARD COPY.** All filers are instructed to include a CD compliance cover sheet available at: <https://www.cpuc.ca.gov/-/media/cpuc-website/divisions/communications-division/documents/licensing-compliance/carrier-reporting-requirements/08-05-21-final-cd-compliance-submission-cover-sheet-no-pw-.pdf>.

Additional Annual Tariff Filing requirements information and the fillable report form is available at: <https://www.cpuc.ca.gov/industries-and-topics/internet-and-phone/carrier-reporting-requirements/tariff-filing-requirements>.

2) ANNUAL PERFORMANCE BOND FILING (DUE MARCH 31, 2024)

Pursuant to D.13-05-035 and D.10-09-017/D.11-09-026, all telephone corporations holding a Certificate of Public Convenience and Necessity (CPCN), WIR, or registration license pursuant Pub. Util. Code § 1013 are required to annually submit a copy of their executed performance bond via advice letter.⁴

Submit the Annual Performance Bond via the Advice Letter process and email to TD.PAL@cpuc.ca.gov. Additional Advice Letter information is available at: <https://www.cpuc.ca.gov/industries-and-topics/internet-and-phone/advice-letter-information>. For information regarding the Performance Bond filing requirement, visit: <https://www.cpuc.ca.gov/industries-and-topics/internet-and-phone/carrier-reporting-requirements/performance-bond-requirements>.

3) ANNUAL REPORT ON OPERATIONS AND FINANCES (DUE MARCH 31, 2024) AND ANNUAL AFFILIATE TRANSACTION REPORT (DUE MAY 1, 2024) FILINGS

Pursuant to General Order (G.O.) 104-A and D.93-02-019, all public utilities subject to CPUC jurisdiction are required to file reports on their California operations as specified by the CPUC.

Submit the following reporting requirements for **Calendar Year 2023**:

- a) **AT&T California (U-1001-C); Frontier California (U-1002-C); Consolidated Communications of California Company (U-1015-C); Frontier Communications of California (U-1024-C); and Frontier Communications of the Southwest (U-1026-C)**

³ Interconnected VoIP entities assigned a utility ID number and Utility Type: Digital Voice Services (DVS)

⁴ Decision 13-05-035 Ordering Paragraphs 8 and 9; Decision 10-09-017 Ordering Paragraph 6

- (1) Copies of the following Federal Communications Commission (FCC) ARMIS Data
 - FCC Report 43-01: The Annual Summary Report
 - FCC Report 43-02: The Uniform Systems of Accounts (USOA) Report
 - FCC Report 43-03: The Joint Cost Report
 - FCC Report 43-07: The Infrastructure Report
 - FCC Report 43-08: The Operating Data Report
 - (2) Affiliate Transaction Report ([CPUC Report Template](#))
- b) All General Rate Case Incumbent Local Exchange Carriers (GRC ILECs)**
- (1) Selected Financial Data ([CPUC Report Template](#))
 - (2) Annual Report on Operations using the FCC Form M Format
 - (3) Affiliate Transaction Report ([CPUC Report Template](#))
- c) All Interexchange and/or Uniform Regulatory Framework (URF) Competitive Local Exchange Carriers (Wholesale and Reseller)**
- (1) Operational and Financial Information Report
 - (2) Affiliate Transaction Report ([CPUC Report Template](#))
- d) All Wireless Telephone Corporations (Wholesale and Reseller); All Personal Communications Carriers; and All Radio Telephone Utilities**
- (1) Affiliate Transaction Report ([CPUC Report Template](#))

Submit this filing electronically via email to CDCCompliance@cpuc.ca.gov. **FILE ELECTRONICALLY UNLESS REQUESTED BY STAFF TO FILE A HARD COPY.** All filers are instructed to include a CD compliance cover sheet available at: <https://www.cpuc.ca.gov/-/media/cpuc-website/divisions/communications-division/documents/licensing-compliance/carrier-reporting-requirements/08-05-21-final-cd-compliance-submission-cover-sheet-no-pw-.pdf>.

Additional Annual Report and Annual Affiliate Transaction Report requirement information and CPUC report templates are available at: <https://www.cpuc.ca.gov/industries-and-topics/internet-and-phone/carrier-reporting-requirements/annual-report-forms>. To complete the Annual Affiliate Transaction Report, please use the fillable report form [Annual Affiliate Transaction Report Form with Instructions \(PDF\)](#).

The Annual Report and Affiliate Transaction Reports fall within the CPUC G.O. 66-C and Pub. Util. Code § 583. These statutes address public inspection of reports filed with the CPUC. Reports are public records and, as such, are open to public inspection unless they are within the exclusions of G.O. 66-C or exempted under the California Public Records Act (Government Code (GC) Section 6250 *et seq.*). Records exempted from public inspection may be made public on a case-specific determination by the CPUC that the public interest in withholding those records clearly outweighs the public interest in disclosure. (See GC Section 6254(a)).

IF YOU REQUEST CONFIDENTIAL TREATMENT, file one copy of the full and complete version of the report and one copy of the report with the claimed confidential information removed and the term REDACTED inserted in the blank area along with the required confidentiality declaration. The filing must be submitted in accordance with the confidential document submission process outlined in D.16-08-024.⁵

⁵ <http://docs.cpuc.ca.gov/PublishedDocs/Published/G000/M184/K382/184382359.PDF>