

**CHCF-A Administrative Committee (CHCF-A AC)**  
**Meeting Minutes for November 21, 2019**  
**1:30pm**

**Venues:**

California Public Utilities Commission  
505 Van Ness Avenue, Room 3204, San Francisco, CA 94102

Telephone Conference Phone Bridge:

Access: (877) 692-8578

Participant Code: 7035345

**Attendees:**

Present – Committee Members

- Stephen Kalish, Chair (Community Based Organization)
- Dave Clark (Sebastian)
- Patrick Hoglund (Public Advocates Office)

Present - Others

- Eric Votaw (Ducor)
- Bill Charley (Cooper White Cooper)
- Patrick Rosvall (Cooper White Cooper)
- Sindy Yun (CPUC, Legal)
- Risa Hernandez (CPUC, Communications Division)
- Felix Robles (CPUC, Communications Division)
- Danny Tse (CPUC, Communications Division)
- Hannah Steiner (CPUC, Communications Division)
- Lalaine Semana (CPUC, Fiscal)
- Ashnita Lal (CPUC, Fiscal)

**Minutes:**

1. Introductions – Stephen Kalish, Chairperson  
Attendees introduced themselves. A quorum was present.
2. Announcements  
Stephen Kalish is now a party to the CHCF-A proceeding (R. 11-11-007).
3. Public Comments  
Representatives of the Independent Small LECs requested that CD release the agenda sooner so that they can have input. Stephen Kalish requested that CD send out the agenda to the Administrative Committee three weeks in advance of the meeting so that everyone can review.

Stephen Kalish explained that CD has started a process to standardize the charters for all six Administrative Committees and that is why the CHCF-A AC does not need to follow up at this time on the issue of reducing the number of meetings required in the Charter.

4. Review and Approval of the July 9, 2019 Meeting Minutes.  
Stephen Kalish gave corrections to the minutes. The minutes should state that “a letter from the Executive Director approving Dave Clark’s appointment to the Administrative Committee arrived at 1pm, as did Dave Clark”. Hannah Steiner will make the correction. After the conclusion of the CD report, Dave Clark motioned to approve the 7/9/2019 meeting minutes with the amendments discussed. Patrick Hoglund seconded, and the motion passed unanimously. The minutes were approved.
5. Liaison Staff Reports:
  - a. Fiscal Report – Lalaine Semana  
Lalaine Semana presented the fiscal reports. Patrick Rosvall asked if CD anticipates any change to the surcharge. Felix Robles explained that the Programs usually try to keep three months’ reserve in the fund and therefore no change to the surcharge is currently necessary.
  - b. Legal Report – Sindy Yun  
Sindy Yun reminded the AC that the proceeding (R 11-11-007) is in process and offered to answer any questions. She also stated that there are currently no bills in the legislature regarding the CHCF-A.
  - c. Communications Division – Felix Robles  
Felix informed the AC that the CHCF-A support resolution for CHCF-A is in process and is planned for a vote at the January 16, 2020 Commission meeting. He also stated that the Ruling on competition was issued and that the PD for Pinnacles’ GRC will be on the agenda of the December 5, 2019 voting meeting. Patrick Rosvall asked if CD had received the NECA update for Ponderosa. Hannah Steiner confirmed that she had received the update.
6. CHCF-A (R.11-11-007) Rulemaking Issues – Questions, Comments  
Felix Robles said that three tribal consultations had occurred. Patrick Rosvall said that the Blue Lake consultation was productive, and that Siskiyou could potentially do something there to meet broadband needs. Stephen Kalish asked if he could see the notes from the consultations. Sindy Yun answered yes but stated that staff would check with Commissioner Guzman Aceves’ office first.

Stephen Kalish noted that all three committee members are now parties to the proceeding, so the committee cannot provide much input to the CPUC. He stated that therefore it makes sense to reduce the number of meetings and just meet committee’s statutory responsibilities. Dave Clark stated that the AC should not be a policy advocate. Patrick Rosvall suggested that there may be implementation issues later in the proceeding, possibly after a decision is issued, where the AC could be useful and advise the CPUC. Sindy Yun disagreed with the assertion that the AC cannot make policy recommendations. Patrick Rosvall suggested that the AC could discuss mechanical things. For example, if the decision changes the annual filing, then the AC could discuss possible changes to the form and provide input to staff.

7. Remand (C085725; 8/20/2019) of Resolution T-17559  
Felix Robles said that the remand will be addressed through a resolution. Patrick Rosvall said that the remand was officially issued today (11/21/19) and that it impacts Siskiyou and Volcano. Patrick Rosvall also noted that there is a parallel issue regarding the Test Year 2018 companies because the 2017 disallowances were illegal. He stated that this issue affects Ponderosa, Sierra and Calaveras. Patrick Rosvall said that Cal-Ore also had a Test Year of 2018, but they are an A-CAM company and may not be affected. Stephen Kalish asked how much this would add to the total CHCF-A support.

Patrick Rosvall answered that the case included on the agenda (C085725) would add about \$500,000 and that the other case is larger and would potentially add between \$500,000 and \$1 million.

8. Other Administrative Matters

a. Status of Annual Report

Sindy Yun stated that the 2018 Annual Report was due October 2019. The AC members did not recall who was supposed to complete the report. Patrick Hogleund said that the Annual report should be a brief summary and the approved minutes and confirmed that the next report is for fiscal year 2018/2019. The Committee members and Sindy Yun discussed who should complete the Annual Report and the options for when and how the committee would approve it. Stephen Kalish agreed to draft the Annual Report and the committee agreed to vote on it at the next meeting. CD staff noted that the minutes that Stephen Kalish needs are online and that if any are missing then Hannah Steiner can provide them.

b. Follow-up to the Small LECs presentation (information request from the committee)

The Committee discussed the prior request for information from the Small LECs. Patrick Rosvall explained that most of the answers to the six questions are included in the public versions of the submitted testimony and that Stephen Kalish cannot view the confidential versions without signing a Non-Disclosure Agreement. Stephen Kalish said that Public Advocates gave him copies of the Small LEC's non-confidential responses to Public Advocates' data request. Patrick Rosvall requested that Stephen Kalish follow up with him via email. Patrick Rosvall asserted that the AC does not have the authority to data request companies, but Sindy Yun said that the AC can request data and that Stephen Kalish now has discovery rights as a party to the proceeding.

9. New agenda items for next meeting.

a. Approve Annual Report

b. Form 700 filing

c. Fiscal report

d. Emergency response

Patrick Rosvall suggested that the next agenda include a discussion of Public Safety Power Shutoffs (PSPS) and what carriers are doing to respond. Eric Votaw shared the actions his company took during the PSPS to maintain service and the financial cost. Stephen Kalish and Patrick Hogleund concurred that this should be added to the agenda for the next meeting. Stephen Kalish requested that the AC also discuss cell backup power. Patrick Hogleund agreed that this item should be on the agenda because the response to disasters and PSPS could affect costs for companies and the CHCF-A. The Small LECs will decide later if they are going to do a presentation or just have a discussion. Stephen Kalish requested that Hannah Steiner share the link to the webcast of yesterday's pre-hearing conference for the disaster relief proceeding.

10. Date and time for next meeting: Proposed February 20, 2020

The Committee decided that the next meeting will be Thursday February 27, 2020 at 1:30pm.

11. Adjournment

Patrick Hogleund made a motion to adjourn the meeting and Dave Clark seconded. All Committee members voted in favor and the motion carried unanimously. The meeting was adjourned at 2:44pm.