

**CHCF-A Administrative Committee
Meeting Minutes for June 22, 2017
10:00 A.M. Room 3204**

Venues

California Public Utilities Commission
505 Van Ness Avenue
Room 3204
San Francisco, CA 94102

Alternate Public and Teleconferenced Locations:

Junipero Serra State Office Building
320 West 4th Street, Suite 500
(Corner of West 4th Street and Broadway Street)
Los Angeles, CA 90013

Mono County CAO Conference Room
Sierra Center Mall, Suite 307
452 Old Mammoth Road
Mammoth Lakes, California 93546

Attendees

Stanley Lee	Primary CBO (In Los Angeles)
Stephen Kalish	Alternate CBO (In Mammoth Lakes)
Patrick Hoglund	Office of Ratepayer Advocates
Sindy Yun	Legal
Ann Ten-Eyck	Cooper, White Cooper
Michael Minkus	Executive
Kristina Abadjan	Executive (via telephone Los Angeles)
Michelle Morales	Administrative Services
Felix Robles	Communications Division
Michael Coen	Communications Divisions
Miriam Sidney	Communications Division
Thomas Laxton	Communications Division

1. Introductions

Introductions were made and roll was taken.

2. Approval of the February 16, 2017, Public Meeting Minutes

Minutes approved pending amendment.

3. Administrative Services-Fiscal Services

Michelle Morales presented the financials for Financial Report for Fund 0464 for the month ended 5/31/2017, to the committee. Stephen Kalish and Stanley Lee requested a breakdown of proposed state operations and local assistance. Michael Coen and Michelle Morales agreed to provide this. Sindy Yun noted the existing level of detail met CPUC's compliance obligations. In response to

questions as to whether to reduce surcharges, Felix Robles indicated need to maintain inflows for the time being due to 1) forthcoming GRC outflows going forward and 2) possible withdrawal of federal support

4. Approval of Fiscal Year (FY) 2018-19 Budget

The Committee voted and the budget was approved. Stephen Kalish asked if there was more to the FY 2018-19 budget than single lines for State Operations and Local Assistance. As that is how the budget is delivered now an alternative is to show actuals for the latest fiscal year in detail.

5. Liaison Reports

a. Communications Division

Michael Coen, with help from Felix Robles, presented the Communications Division report:

1. Draft Resolution T-17512 regarding Budgets is current before the Commission.
2. GRC resolutions are in progress and all at point of settlement agreements.

b. Legal Division

Sindy Yun presented the Legal report. Rulemaking ##### Phase III and the Broadband Universal Service Study are currently in process of review/revisit. The third amended scoping memo summarizes issues and procedures.

6. Public Comments

None.

7. Future Meeting Date

The next meeting will be at 10:00 AM on August 31, 2017.

8. Adjournment

The meeting was adjourned at 10:49 a.m.