



LATA Grantee Monthly Contractor Reporting Form

Public Utilities Code section 281(l)(1) requires all California Advanced Services Fund (CASF) grantees approved and funded on or after July 21, 2021, that use a licensed contractor or subcontractor undertaking a contract or subcontract in excess of \$25,000 to report monthly to the California Public Utilities Commission (Commission), at minimum, the name and contractor’s license of each licensed contractor or subcontractor, the location, and anticipated dates of work to be performed.

Instructions

Decision (D.) 22-02-026 cites the authority of Pub. Util. Code Section 281(b)(5)(A) to provide technical assistance to local governments. Therefore, LATA grantees approved and funded on or after July 21, 2021, must submit a monthly LATA Grantee Monthly Contractor Reporting Form for each licensed contractor or subcontractor undertaking a contract or subcontract in excess of \$25,000. A data entry and report form, via the Microsoft Excel is available at:

<https://www.cpuc.ca.gov/industries-and-topics/internet-and-phone/broadband-implementation-for-california/local-agency-technical-assistance>

The Excel file, LATA Grantee Monthly Contractor Reporting Form, contains 5 worksheets titled Report_1, Report_2, etc. allowing a grantee to file up to 5 reports using one single file. If you need to file more than 5 reports, please add additional tab(s) or submit additional reporting form(s). Requested data for each form must be provided in column C row 2 through row 18 (C2:C18) including:

Data Field	Format
Reporting Period	M/YY
Name of LATA Grantee	
Name of the Project	
Type of Contract	Select from the dropdown box
Contract Amount in Excess of \$25,000	Select from the dropdown box
Contractor Name	
Contractor License Number	License check is available from the Contractors State License Board at http://www.cslb.ca.gov
Location of Work to be Performed, Street	Leave blank if not applicable
Location of Work to be Performed, City	Separate by comma for each city for multiple cities
Location of Work to be Performed, Zip Code	Separate by comma for each zip code for multiple zip codes
Anticipated Start Date	M/D/YY
Anticipated End Date	M/D/YY
Name of Signatory	
Title of Signatory	
E-Signature	Auto-filled based on the Name of Signatory
Acceptance of E-Signature	Select from the dropdown box
Signed Date	

The report is available at A20:C39 (see attached sample). To print the report for your records, press Ctrl + P.

The completed Excel file must be filed electronically on or before the last day of the month following the start of work, to Broadband.TechAssist@cpuc.ca.gov. Please include the subject line “LATA Grantee Monthly Contractor Reporting for [MONTH YEAR] for [NAME OF GRANTEE]” when submitting the report.



LATA Grantee Monthly Contractor Reporting

Public Utilities Code section 281 (l)(1) requires all California Advanced Services Fund (CASF) grantees approved and funded on or after July 21, 2021, that use a licensed contractor or subcontractor undertaking a contract or subcontract in excess of \$25,000 to report monthly to the California Public Utilities Commission (Commission), at minimum, the name and contractor's license of each licensed contractor or subcontractor, the location, and anticipated dates of work to be performed.

Reporting Period: September 2022
Name of Grantee: Urban Development
Name of the Project: Urban Center
Type of Contract: Subcontract
Contract Amount In Excess of \$25,000: Yes
Contractor Name: John Lanber
Contractor License Number: 32893
Location of Work to be Performed: 105 Van Ness
San Francisco
CA, 94102
Anticipated State Date: December 1, 2022
Anticipated End Date: January 31, 2024

Certification:

I, the undersigned, am a legal representative of the Grantee, and declare under penalty of perjury under the laws of the State of California that, to the best of my knowledge, all of the statements and representations made in this Report are true and correct.

Name of Signatory: Brian Kane
Title of Signatory: Controller
Signature: *Brian Kane*
Signed Date: August 31, 2022